

CANYON RIM ACADEMY BOARD MEETING MINUTES
09-24-2015

Members present:

Erik Olson, Dave Havell, Alyssa Larson, Ruth Hadlock, Becky Benham and Dave Gisseman

Administration present:

Merry Fusselman and Dave Garrett

Meeting was called to order at 4:10 pm.

Approval of 08-27-2015 CRA Board Minutes – Ruth Hadlock

On September 2, 2015, a motion via email was made to approve the August 27, 2015 CRA Board minutes. **The motion passed.**

Item 1: PTO Update – Amy Wilcox & Jen Kinghorn

Amy Wilcox, PTO President, and Jen Kinghorn, PTO Treasurer, updated the Board on a few items:

1. Carnival was a success. PTO sold over 500 wristbands, which covered the night's expenses. Next year, they suggested someone sweep the building to make sure school is only being used for restroom purposes (Amy did double-duty watching the building and overseeing the carnival). Back-to-school night raised almost \$8,000 in straight donations, in addition to other donations in other categories.
2. Jen will soon set up Quickbooks with the help of an accountant.

5th grade teacher Marianne Jenkins attended this portion of the meeting to request an additional 5th grade field trip (well-liked field trip Biztown makes it so that there's not enough money left over for a 3rd fieldtrip). Requests for additional field trips due to insufficient funds is approved of by Merry and teachers may address this issue with her directly.

ACTION: To fulfill parents' requests of knowing how PTO money is spent (and for everyone's information), Amy will ask Debbie Stevens to show her how PTO funds have been used in the past and going forward, this information will be readily available.

ACTION: Jen will email the Board the year-to-date expenditures.

Item 2: Old Business – Erik Olson

A) Additional Board members – At this time, the Board will hold off on adding another Board member.

B) Board Retreat 10/23/15– Erik graciously offered his house as the meeting location for the upcoming Board retreat.

ACTION: Board members will email Erik strategic planning agenda items they'd like to discuss.

C) Records Management Policy – Becky Benham made a few suggestions to CRA's records management policy, which she will share with Dave Garrett.

Item 3: New Business – Merry & Dave Garrett

A) SAGE Results – CRA has received 2014/2015 SAGE testing results. CRA is 5th from the top of charter schools in Utah. An overview of CRA's results as compared with state averages was handed out.

ACTION: Discuss more details of Sage results at next month's Board meeting.

B) UU CRA Survey Report – The Board supports the teacher's request of moving the timing of this survey to earlier in the school year, so teachers have a chance to improve upon any items needing attention. Board will let Merry and faculty decide which month is best.

C) PP Money – Performance Pay bonus money is given to teachers measured and given on teachers' quality instruction and student performance. In the past, a portion of the PP money was given based on results of UU CRA survey. That portion will no longer be directly tied in as part of teacher's bonus; at this time, teachers will continue to receive their bonus.

ACTION: Dave Gisseman, along with Alyssa Larson, will discuss with Merry if there are any other appropriate ways to measure teacher's PP effectiveness.

Agenda Items for Next Meeting-

1. More detail on SAGE results
2. CRA benefits guide
3. S.A.F.E. Neighborhoods

Meeting was adjourned at 6:00 pm.

NEXT MEETING: Thursday, October 22, 2015 at 4 pm.

Finance committee to meet 15 minutes prior, at 3:45 pm.

Board Retreat the next day, on Friday, October 23, 2015 from 7:30 am – 12, followed by lunch.

Location: Erik Olson's house.