



**Policy:** Classroom Volunteer, Visits, and Observation Policy

**Approval Date:** March 13, 2008

**Purpose**

Classroom volunteering, visits, and observations are helpful to faculty, and serve as a courtesy we extend to increase the effectiveness of instruction and learning.

The following policy is to assure that classroom instruction is not interrupted by volunteers, visits, or observations.

**Volunteer Policy**

Classroom volunteer time needs to be scheduled in advance with the classroom teacher.

Volunteering is always under the direction of the classroom teacher.

Volunteers need to follow school and classroom procedures.

Volunteers must check in with the office or the classroom teacher and wear at all times the volunteer identification provided by the school.

Unless approved by the Principal and the classroom teacher, in-classroom volunteer hours are limited to no more than two hours per week

**Classroom Visits, Observations, Teacher Conferences**

Parents and other visitors need to schedule in advance with the school or the classroom teacher the date and time of all visits, observations, and teacher conferences.

Such visits, observations, and teacher conferences are to be conducted at the discretion of the classroom teacher.

Teachers are not expected to interrupt instruction to meet with parents.

The only Teacher Aides permitted in the classroom are those hired, trained, and paid by Canyon Rim Academy.

  
Erik Olson

3/19/08  
Date: