

MINUTES

9/11/2008

Present:

Irene, Shana, Erik, Brandon, Dave H, Amanda, Merry, David G and Cheri (arrived during AW transition report)

Voting: Minutes from August 14th meeting – approved

Item: Change to By-laws Erik stated that Board can exist between 5-7 members; previously 5 were necessary to make Quorum, however with the resignation of David Garrett from Board on July 31, 2008 the proposal was made to reduce the required voting number to 4 given the size of board. Unity is what we're all about, working together and getting where we need to be. No urgency to replace the 7th board member. Should a candidate surface the election must be approved by all board members. **Board approved the change to the By-Laws.**

PTA Report:

Melinda Sorensen & Kim Goddard – comments from meeting

Happenings Books – should help with music stuff; Carnival – 10k proceeds, give back pre-ticket sales, Silent Auction last year proceeds \$5500 - this year \$7900; 80 items donated at silent auction from 07 to 229 this year; Success contributed by many including Georgia Raymond – 23 restaurants and local businesses; Barnes & Noble – whatever is on table 130 bundle of books

Carnival company gives back and provides for a free Field day normally costing the sum of \$1200

PTA seeking advice on how best to spend money and what a realistic goal might be for the coming year.

Anticipated sales of cookie dough around \$4000. Last year field trips were 7k. PTA gave \$1500 toward it. Brandon suggested we determine where we are lacking financially and develop an overall funding strategy. Board members proposed spending PTA dollars on – projectors, field trips, to augment or replace money for performances, supplies for events, plays, speciality classes, clubs, technology, art supplies. The hope is the greatest number of students can benefit and the items purchased are tangible. Volunteering – still have spots to fill; Coordinator – Becky, Separate liability insurance for pta sponsored events is required, concern raised about drivers for events like rope jumping at other schools. The PTA should buy a specific product or purchase services when expending funds.

1. 497 enrollment as of 9/11
2. AYP – yes with asterisk, no in economic disadvantaged safe harbor rule 10%; Still in appeals process, by next board mtg should be ready to publish.
State level performance how many is proficient, level 1-4. 3 or 4 to be proficient, scores increase every year by 2014 every student proficient based on No child Left Behind.. Science 6th grade low and direct writing assessment low. Computer tests/not paper tests, compare other schools in neighborhood, Gr 3-5 scores for language arts, False score, highest number of kids proficient. The goal is to move 3's to 4's and put names to it, identify by name those not proficient and work towards improvement.
3. 22 charter schools in core knowledge in Utah, PC academy, timpanogas, john hancock official and visitation site designation, proves level of commitment and criteria. David G suggests the Board think about and become familiar with the distinguishing characteristics and determine our long term commitment toward any of the designations.

Core knowledge – implementation checklist; We have affiliation, letter, have ordered curriculum
Core knowledge certified is it more of a beauty contest, showcase, pageantry; What does it gain us –
best school, do we care to be beholden, board to think about it, read in some detail, what are the
benefits, official level, Philosophically - benefit analysis, stuff we don't like, core knowledge designing
units, curriculum maps, purchasing more books, unit design, integration – big step, how its taught
Quality school how do we ultimately measure success at school? Bigger, broader, what determines,
core benchmark, combination of things, big deal, should do soon, preliminary measurements, crt's, how
do we measure. IR – teachers hold back.

AD - Train teachers to be master teachers ; try to bring it together; embracing it; don't have to be core
knowledge, use it to take the very best from it/ educated choice?

Merry - Guaranteed and viable, have to teach core stds, don't need more information, methods and
strategies to teach, learn it and connect it to something in your life. Don't need more words to
memorize; compare and contrast. Merry would love to see a core knowledge school and observe their
curriculum map, planning, how they teach this. See John H

Value of taking Emily to admin conference

Board – concluded that they want to see what's involved to see if it helps the end game. Start dialogue,
do it in the way most effective to kids. Must do due diligence.

4. Audit. Transition – AFR-APR outsourced due Oct 1; permission sought to look and see what
other services and help other companies can offer in auditing and accounting services. Board Agreed

5. The transition went smoothly and AW provided employee files, receipts, banking statements,
purchase orders and other information contained in boxes. The discussions were helpful but limited in
nature and insufficient time was available to get detailed information on a years worth of detailed
transactions. Brandon accepted assignment to review and analyze other employee service companies
like A-Plus to insure we have done our due diligence going forward .

6. Disappointment was expressed when learning that the monies from our loan had not been
deposited in the Utah Public Treasurer's Investment Fund as requested over 6 months ago. Regarding
current situation – accounts have been open at Chase, we have checks, the first allocation from the
state will happen in late September and payroll will follow from the new account. The Barnes account
will close mid-October. Erik wants to ramp up cash flow, is dismayed that money has been sitting in
checking account since February, suggests we outsource should we have any concerns regarding our
money, where it is, cash flow, Permission sought and received to start with 100K in Investor s Fund.

7 refrigerator and oven delivered to school. 2 power cords required, lunch room still has loose
separate circuits, Dave H will pursue andl check on circuit that breaks in Rob's room

8 Membership in UAPCS, an association soliciting our school to participate. Of the 66 charters,
80% pay membership \$7 per student - price tag for CRA is \$3500. Watchdog, lobbying organization.
Approved by Board

9. Budget July 31, 2008 – substantially different with staffing changes; Board would like to see
charts, visual, monthly general ledger, budget vs. actual with detailed expenditures; maximize our
money; pay teachers as much as we can, everything they need to teach, to swing deal, have to be
careful on how we spend, widows mite, where are we spending the money; feedback on where money

is spent and where we can cut back. First time we have seen an expense report, AW paid out money on loan \$20k; doesn't add up, wants more transparency.

10. Evaluation of TA's, avg 25-30 hrs. ask for parent volunteers in a more productive way. TA in more teaching asst. time clock, range from 700 to \$1200 swipe card database name and time. Concerned about morale, expecting number of hours, Board approved Time Clock Purchase costing about \$1200; Unsure that an evaluation process was needed to be conducted for all 15 Teaching Aides. Encourage teachers to have open and honest communication with TA's. Hours are not consistent ; let teachers know that you have only a limited number of hours, Volunteer parents will need to fill in the gaps. Must determine how many hours we can afford; suggest we separate line item for sub pay.

Board wants to see a Budget surplus- get a handle on what was spent, and not appropriately accounted for. A meeting with TA's was recommended to have a frank discussion to help to reign in and control hours worked. Board wants every teacher to get what they need; conduct study of how much time TA's spend in classroom and by grade level, lower grades need more time, equitable among the grades, justification doesn't create money. Class by class basis, - 5 hrs ta time; not checking out for lunch, been way to nice, parents with children working at school, schedules

10. Merry reviewed the performance pay plan for teachers. Visits to the classroom will be made randomly in October/November with formal half day visits made in each classroom during the months of March /April. Discussed the potential funding source of \$33 to \$36 one time funding per student for performance pay. The objective must be clearly communicated, outline a clear path of how to get it. In addition each teacher should identify some personal/classroom goals that require them to "stretch". The financial award is significant and is based on a 100 point scale allowing teachers to learn and be competent and be effective users of the report card.