

MINUTES

August 27, 2009

Attendance: Erik Olson, Shana Heyn, Cheri Jackson, Irene Rytting, David Havell, Merry Fusselman, Leslie Evans, David Garrett

Board Retreat: planned one-day retreat to be held in October, sought feedback from Board on format. Irene willing to host retreat at her home. Goals: solidify Board goals, identify both short/long term goals, isolate areas where we need improvement; develop strategies to address shortcomings, outline specific assignments for each board member. Erik will provide some advance reading assignment from Brian Carpenter. Dave Havell suggests we work to build a negotiating list for buying the building and determine the people we can count on to help. New board member to be invited .

New Board Member: Voting participation so far under 20 percent. Voting ends tomorrow. Discussed how to increase number of cast votes – suggested we announce it at the PTA breakfast and encourage patrons to meet and speak with candidates. Dave Garrett to provide name tags, additional bios will be available, Erik will make announcement.

Fall Social for CRA Employees - Oct 10th: Cheri suggests a change in format – do buffet, make it less formal; decision made to cater dinner by Administration; Board will help with set up and table decorations; dinner starts at 6:30; arrival time and appetizers starting at 6:00. Board to be at Snydermill Lodge by 5:00 p.m. Fall social is a fun way to show teachers our appreciation.

Enrollment Update: Currently at 524. October count by auditor scheduled for October 5 when we anticipate having 526. This is right where we want to be.

Lottery Procedure: CRA will post on its website that applications will be accepted year round. Enrollment will not close; the school will never turn people away no matter the number of applicants. Applications for each month will be lotterized. Sometime in March information will be posted on the next step; the student's lotterized number will be posted at the beginning of the next application period. Erik has prepared a comprehensive document outlining the schools application/enrollment/lottery procedure. All the information is posted on line. Once the initial information is posted, parents will have a 48 hour turnaround time to respond and make known their intent and provide the required paperwork. Should help streamline enrollment process and make it easier for secretaries and parents.

Canyon Prep Academy: School retained Kirton & McConkie to put together the Articles of Organization for CPA, a Limited Liability Co. This will be a subsidiary of CRA, an entity through which the Kindergarten Enrichment (Core Knowledge curriculum) is being operated. Articles have been filed, operating agreement drafted. CRA is the sole member of the LLC. Erik will finalize a sublease agreement and a services agreement (some services will be shared between the two entities such as financial and accounting duties).

Music: Band – 36 kids enrolled in Band, 18 kids in general music, 6th grade distribution is fairly even. School will continue to work toward having a solid music program, The board gave their approval

should the band teacher need a part-time aide to keep roll, provide crowd control, or communicate with parents. Merry suggested the biggest challenge is finding space. The band is on the stage, general music in library, and orchestra in the art room.

Other: IOWA test for 3rd & 5th grade tests this week. 3rd through 6th – 100% computerized testing; 2nd grade pencil test.

Training Conference: Merry indicated that the school is sending all the 6th grade teachers, 1 from 5th, 1 from 4th, Merry and the Librarian to a one week Spyhop film school in Snowbird. The instruction will help teachers use filming as a way to assess kids and allow students to create their own film or documentary. A grant paid part of it and we have applied for a service learning grant to pay for the balance of it.

Spanish Update: Spanish program discussed. Need for students to be in class learning core curriculum also discussed.

Next Meeting: November 5. (October retreat.)